

**MINISTRY OF HEALTH  
GOVERNMENT OF SOUTHERN SUDAN**



**Guidelines for the Donation of Medicines,  
Medical Supplies and Equipment for  
Southern Sudan**



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## Foreword


In pursuance to the implementation of the First Southern Sudan Pharmacy Protocol, the Ministry of Health, Government of Southern Sudan, through the Directorate of Pharmaceutical Services and Supplies has developed and adopted the following guidelines on donations of medicines, medical supplies and equipment, based on the WHO guidelines for drug donations.

These guidelines are intended to serve as a guide for donations of medicines, medical supplies and equipment to all Governmental, Non-governmental and International agencies, including Faith-Based Organizations and individuals in Southern Sudan, who are involved or wish to be involved with such activity.

The overall goal of these guidelines is to maximize benefits and ensure appropriateness and relevance of such donations in the achievement of the objectives of the Southern Sudan Pharmacy Protocol. The main objectives of these guidelines are:

1. To ensure that all medicines and medical supplies donations are in consonance with the Southern Sudan Pharmacy Protocol and Essential Medicines List of Southern Sudan, and meet all legal obligations and regulatory requirements.
2. To facilitate the process of donations of medicines, medical supplies and equipment to Southern Sudan.
3. To ensure that government's or recipient's expressed needs and expectations are met by the donor, and that the donor's intentions and expectations, with regard to such donations are equally met.
4. To ensure that Donations are properly managed and utilized by the beneficiary.

Therefore, these guidelines should be strictly followed when requesting for donations and planning to donate medicines, medical supplies and equipment to Southern Sudan. It should be noted however, that these guidelines are subject to review as and when necessary by the Government.



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Dr. Majok Yak Majok  
Under Secretary  
Ministry of Health-GOSS

# **Guidelines for Donation of Medicines, Medical Supplies and Equipment to Southern Sudan**

## **Information and Administrative Requirements**

1. Organization and individuals intending to donate and those who wish to request for donations of medicines, medical supplies and equipment should communicate with:

Directorate of Pharmaceutical Services & Supplies

Ministry of Health

Government of Southern Sudan

Email: <[mohgoss@mohgoss.sd](mailto:mohgoss@mohgoss.sd)> or <[thonbol@yahoo.com](mailto:thonbol@yahoo.com)>

Tel: +256 477111218

2. More information is available at the Ministry of Health head office in Juba
3. Technical and administrative requirements for importation of medicines and medical supplies are applicable to donation, in accordance with the Southern Sudan Pharmacy Protocol and the Southern Sudan Pharmacy and Drugs Act.
4. The technical and administrative requirements of all donated equipment should meet the needs of the health facilities they are intended for and national and international standards in regard to electrical specifications.

## **Selection**

1. All medicines intended for donation should be based on the Essential Medicines List of Southern Sudan, and in the case of medical supplies and equipment, they should meet international standards and/or the requirements of the Ministry of Commerce, Trade and Supply. In exceptional cases consultation /approval may be sought for clearance from the Ministry of Health.
2. The selection must be based on expressed need of, or by prior agreement with the recipient or the beneficiary.

## **Quality Assurance and Regulation**

1. All medicines and medical supplies intended for donation must be registered in Southern Sudan in accordance with the Southern

- Sudan Pharmacy and Drugs Act and comply with quality standards in both the donor country and in Southern Sudan. In exceptional circumstances the WHO Certification Scheme on quality of pharmaceuticals moving on international commerce may be used.
2. Such donation must be approved for use in Southern Sudan and the country of origin, except in special circumstances as may be determined by the MOH-GOSS.
  3. Presentation, strength and formulation of the medicines donation must, as much as possible, be similar to those commonly used in Southern Sudan.
  4. Unutilised portions of or returned medicines, including free samples will not be accepted as donations.
  5. All donated medicines and medical supplies should have a minimum shelf life of one year at the time of arrival in Southern Sudan, except when medicines are manufactured with a shelf life of less than two years, due to the properties of the active substance or unless, in special circumstances, exemption has been duly obtained from the Ministry of Health
  6. All medicines and medical supplies to be donated must be labelled in English. The label on each container must contain at least the International Non-proprietary Name (INN) (generic name), the batch number, dosage form, name of the manufacturer, quantity in the container, recommended storage conditions, and manufacturing and expiry dates. All medicines must be accompanied by prescriber-information leaflets in the English language.
  7. All equipment donations must be compatible with the electricity supply of Southern Sudan and accompanied with a user's / technical manual and specifications in English.

#### **Packaging and Transportation and declaration of value**

1. As far as possible, donated medicines and medical supplies should be presented in larger pack sizes or hospital packs.
2. Packaging of medicines and medical supplies destined for Southern Sudan must conform to international transport regulations and be accompanied with a detailed list indicating the contents of each consignment and the storage conditions. The weight per carton should not exceed 50 kilograms. Medicines should not be mixed with other supplies in the same carton.
3. The donor must meet the cost of international transport for donations of medicines and medical supplies, unless specifically agreed otherwise with the Ministry of Health or the beneficiary.
4. The value declared on donation of medicines and medical supplies must be based on the wholesale price of the generic equivalent in Southern Sudan or, if such information is not available, on the wholesale price for its generic equivalent in the world market.